

# AGENDA

**03 MAY, 2022**

**Guesthouse “Konaku”,  
DIBËR**

## TRAINING

**Risk and safety management training for small and medium  
accommodation facilities in Albania**

### DAY 1

TIME	TOPIC
09:00 – 09:30	Registration of participants
09:30 – 10:00	Presentation of participants
10:00 – 10:30	Legal framework about Risk and Safety; Albanian context
10:30 – 11:30	Risk on accommodation units
11:30–11:40	Coffee Break
11:40–12:20	TEAM Working
12:20–13:00	Group work presentations
13:00–14:00	Lunch
14:00–15:00	Standard Operating Procedures
15:00–15:30	Emergency Preparedness Plans
15:30–16:00	Incident Reports

# AGENDA

04 MAY, 2022

Agritourism “Zerja-  
Nëna Dashuri”,  
DIBËR

## TRAINING

Risk and safety management training for small and medium accommodation facilities in Albania

### DAY 2

TIME	TOPIC
09:00 – 09:30	Registration of participants
09:30 – 10:00	Fire safety
10:00 – 10:30	Food safety in the units accommodation
10:30 – 11:30	Labor protection
11:30–11:40	Coffee Break
11:40–12:20	Hygiene in the units accommodation
12:20–13:00	Safety
13:00–14:00	Lunch
14:00–15:00	Accommodation facilities for people with disabilities
15:00–15:30	Working group
15:30–16:00	Questions and Discussions